

Step 4 COVID-19 Risk Assessment Checklist

July 2020



**ENGLAND
HOCKEY**

As hockey moves into Step 4 of England Hockey's Roadmap in Returning to Play, it is essential that hockey providers assess the risks associated with hockey activity in line with England Hockey and wider Government guidance related to Covid-19.

England Hockey strongly recommend that all delivery organisers complete a Covid-19 specific risk assessment prior to the recommencement of hockey activity. This template should be used as a guide and completed in conjunction with a full risk assessment at the delivery venue in order to safely open these facilities and deliver hockey activity.

All Hockey organisers should appoint a 'Covid-19 officer' who is responsible for completion of this risk assessment and ensuring that all participants are compliant with all measures taken to ensure safety during hockey activity. It is strongly recommended that the delivery organiser completes a full risk assessment relevant to the venue and reviews this on a weekly basis.

Risk Assessment

Completed by:

Date completed:

Action to be considered	Action taken (to be completed by hockey organiser in association with the facility provider)	Significance of risk (low, medium, high)
General guidance		
Ensure you have read and understood England Hockey's Step 4 guidance	Step 4 guidance sent to all players, Parents and coaches. Venue informed and sent guidance	LOW
Ensure details of your club/association's COVID Officer have been shared with all members	Email sent out to all members, Parents and coaches and shared on social media	LOW
Ensure compliance with Test and Trace by keeping a register (including contact details) of those individuals present at training/matches. These registers should be held in line with the activity provider's data storage policy.	Lead coaches given attendance list from clubs secretary and covid officer. List checked on the day and sent back to secretary to send to England hockey.	LOW
Ensure all participants have signed an England Hockey Participant Agreement prior to playing hockey	Link sent out to all players to sign by email, captains and social media	LOW
Ensure all participants are aware of all COVID-19 policies and processes in advance of activity	Sent out as an email as well as group chats for everyone to read.	LOW
Ensuring appropriate provisions in place to	All information sent out by email, Pictures	LOW

maintain social distancing guidance and that participants are made aware of the policy in place around usage. This should include pitch lay out, timings, how people enter and exit the pitch, any process/cleaning before/after pitch bookings etc	put in groups chats and on social media. 10 minutes given after each group so there is no bottle neck for next group. Enter and exit signs put up around the pitch. Cleaning team to clean equipment.	
Handwashing facilities (including soap and water) are available. Alternatively (or additionally) provide sufficient hand sanitiser. Regular hand washing should be encouraged.	Toilets open at site with soap and hand sanitiser. Extra bottles for arrival and exit of pitch	MEDIUM
Ensure that disposable tissues/paper towels/anti-bacterial wipes are available to reduce the threat of transmission. Consider how these are disposed of following use e.g. sealed bins	All disposed in a pedal bin. After each session. Bag is tied up with someone using gloves and placed in main bin.	MEDIUM
Display of education pieces, such as a symptoms chart and handwashing guidance, to raise awareness and promote safe practices	Posters placed in toilets, front gates, social media and around the pitch.	LOW
Ensure that suitable individuals, with appropriate training (including DBS checks if required), are available to support the safe delivery of activity, including ensuring appropriate supervision ratios are maintained.	Coaches rota has been made up to insure there is enough coaches/first aiders are on site. If coaches numbers fall, then participants number will have to drop	LOW
Consider how to manage non-compliance with actions taken to manage the risks of Covid-19	Non-compliance players, Parents and coaches will be asked to leave the session.	LOW

Provisions in place to manage arrival/departure of individuals to/from your facilities	An entrance and exit signs set up on the pitch. A waiting area for players waiting for next session out side of the pitch with guidance of social distance. A payment table set up for players and parents to pay cardless	LOW
If you are opening clubhouse facilities, ensure compliance with government guidance	Not opening Clubhouse	LOW

Game/Training guidance

Ensure equipment is cleaned and disinfected before and after use. This should include preparation of the pitch for training/matches which may include moving goals, netting, corner flags etc.	Equipment is cleaned before and after every session. Goals are cleaned before and after use as well.	MEDIUM
Minimise the sharing of kit / equipment (including facemasks, goal keeping equipment etc.)	Players using there own equipment, Name tags on facemasks, water bottles.	MEDIUM
If providing face masks for defensive penalty corners, ensure masks are cleaned thoroughly before and after use and labelled to avoid sharing during games	Club masks cleaned before use and handed out to the designated player for the game. These are numbered so they know what one they are using. After use they are sprayed and cleaned and handed back to the club bag. Spray is behind he goal for spraying before use in a penalty corner.	MEDIUM
No close physical contact (including hand shaking, huddles, sharing of water bottles etc.) in line with government guidance. This extends to pre, during and post-match meetings, briefings, de-briefs, half time talks, celebrations and any breaks in play.	Keep 2 meters apart with pre, during and post-match meetings. Bring own water bottles with names on. No handshaking after games etc just the 3 cheers. Fist bumbs or elbows aloud if offered.	MEDIUM

Ensure appropriate First Aid provisions are accessible (see <https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/>)

First aid bags available with every captain and coach with extra PPE in them.

LOW

Consider whether personal protective equipment (PPE) is required to safely run hockey activity and who may require PPE (e.g. those providing first aid, physios etc.)

PPE is in first aid bags as all of the clubs first aiders are players and coaches. So all first aid bags are updated with these,

LOW

Ensure social distancing is maintained for substitutes, team staff, officials, spectators and during breaks in play.

Spectators are behind barrier and spacers are on the floor for where to stand. Different areas for subs and spaced out away from spectators

MEDIUM

Follow guidance from officials regarding free hits, penalty strokes, penalty corners, restarts etc.

Informed officials and players of to speed up play when taking free hits and penalties so the time is reduced when standing close together in a game. No time wasting in these areas.

MEDIUM

Identify any further risks specific to your environment:

Ensure these actions are considered in line with completion of a risk assessment of hockey activity within your club

For further information regarding Covid-19 risk assessments, please visit England Hockey's insurance centre, provided by Howden: <http://www.ps-hockey.co.uk/> or Sport England <https://www.sportengland.org/how-we-can-help/coronavirus/return-play>